

Arriva Plc Bus Purchasing Qualification System

- Application Instructions



Application Instructions

Arriva Plc is implementing a Bus Purchasing Qualification system to qualify Economic operators interested in participating in group relevant Bus tenders.

The Qualification System will be accessible via the Arrivabuy Sourcing platform (<https://www.arrivabuy.com/group/>).

This document intends to clarify the application process that can be defined in these steps:

- Arrivabuy Registration
- Allocation to QS Questionnaires
- Completion of Questionnaires
- Application Success
- Contacts

Arrivabuy Registration

Access the web address

<https://www.arrivabuy.com/group/>

And click “Register here”

Home

Welcome to ArrivaBuy - The Purchase Portal Of The Arriva Group

Private Area

Username

Password

[Forgotten password](#)

Documents >

- General Terms and Conditions
- Regulations
- Minimum Technical Requirements

Supplier assistance:

For assistance in English, Portuguese, Dutch and Serbian - Call the international numbers available at <https://www.bravosolution.com/>

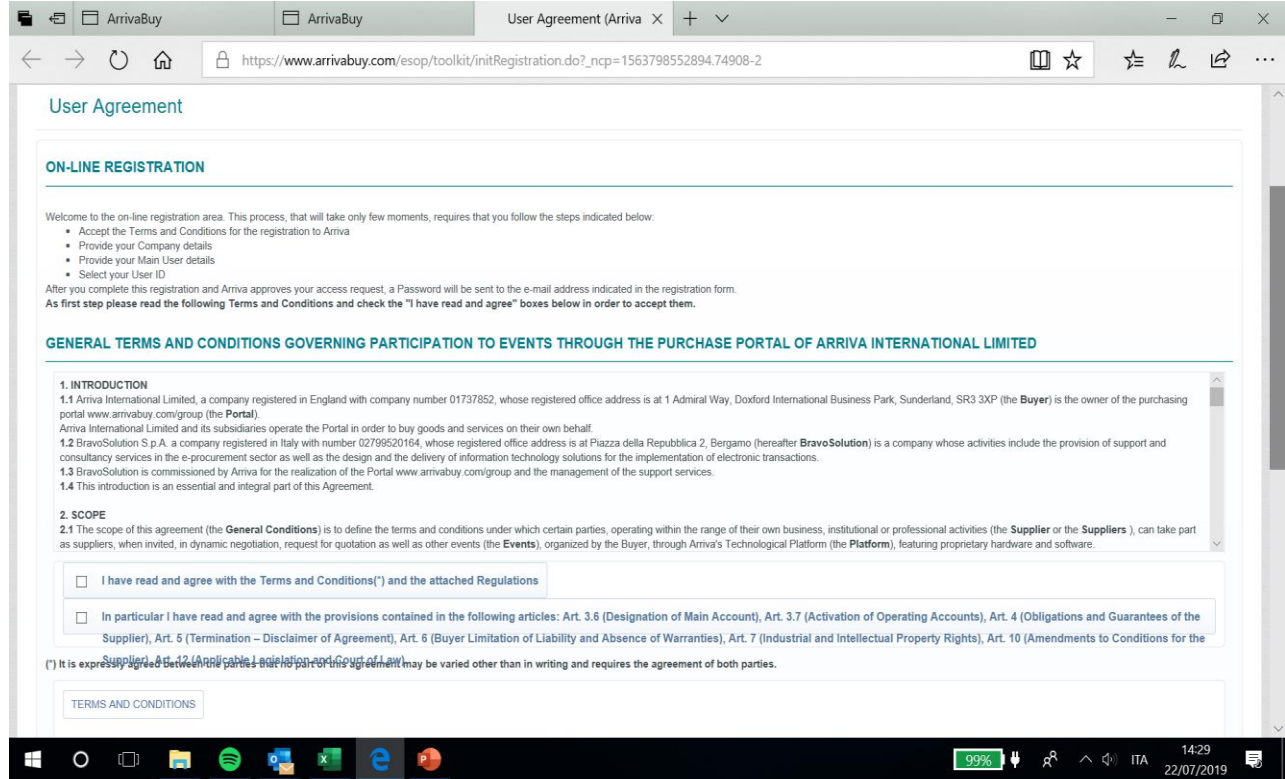
For assistance in Italian: +39 02266002 555

For assistance in Spanish: +34 917870225



Arrivabuy Registration

Complete Registration in the Arrivabuy



The screenshot shows a web browser window with the URL https://www.arrivabuy.com/esop/toolkit/initRegistration.do?_ncp=156379852894.74908-2. The page title is "User Agreement".

ON-LINE REGISTRATION

Welcome to the on-line registration area. This process, that will take only few moments, requires that you follow the steps indicated below.

- Accept the Terms and Conditions for the registration to Arriva
- Provide your Company details
- Provide your Main User details
- Select your User ID

After you complete this registration and Arriva approves your access request, a Password will be sent to the e-mail address indicated in the registration form.
As first step please read the following Terms and Conditions and check the "I have read and agree" boxes below in order to accept them.

GENERAL TERMS AND CONDITIONS GOVERNING PARTICIPATION TO EVENTS THROUGH THE PURCHASE PORTAL OF ARRIVA INTERNATIONAL LIMITED

1. INTRODUCTION

1.1 Arriva International Limited, a company registered in England with company number 01737852, whose registered office address is at 1 Admiral Way, Doxford International Business Park, Sunderland, SR3 3XP (the **Buyer**) is the owner of the purchasing portal www.arrivabuy.com/group (the **Portal**).
Arriva International Limited and its subsidiaries operate the Portal in order to buy goods and services on their own behalf.

1.2 BravoSolution S.p.A. a company registered in Italy with number 02799520164, whose registered office address is at Piazza della Repubblica 2, Bergamo (hereafter **BravoSolution**) is a company whose activities include the provision of support and consultancy services in the e-procurement sector as well as the design and the delivery of information technology solutions for the implementation of electronic transactions.

1.3 BravoSolution is commissioned by Arriva for the realization of the Portal www.arrivabuy.com/group and the management of the support services.

1.4 This introduction is an essential and integral part of this Agreement.

2. SCOPE

2.1 The scope of this agreement (the **General Conditions**) is to define the terms and conditions under which certain parties, operating within the range of their own business, institutional or professional activities (the **Supplier** or the **Suppliers**), can take part as suppliers, when invited, in dynamic negotiation, request for quotation as well as other events (the **Events**), organized by the Buyer, through Arriva's Technological Platform (the **Platform**), featuring proprietary hardware and software.

I have read and agree with the Terms and Conditions(*) and the attached Regulations

In particular I have read and agree with the provisions contained in the following articles: Art. 3.6 (Designation of Main Account), Art. 3.7 (Activation of Operating Accounts), Art. 4 (Obligations and Guarantees of the Supplier), Art. 5 (Termination - Disclaimer of Agreement), Art. 6 (Buyer Limitation of Liability and Absence of Warranties), Art. 7 (Industrial and Intellectual Property Rights), Art. 10 (Amendments to Conditions for the Supplier), Art. 12 (Applicable Legislation and Court of Law)

(*) It is expressly agreed between the parties that no part of this Agreement may be varied other than in writing and requires the agreement of both parties.

TERMS AND CONDITIONS



Allocation to QS Questionnaires

Applicants will be added to a Project Area within the sourcing portal.

This Area will contain 6 RFI sections that together constitute the Qualification System questionnaires

RFIs (6)

Filter By: All RFIs

Code	Title	Owner
1 rfi_17	Part I: Application Form	Ribeiro Tiago
2 rfi_11	Part II: Information concerning the procurement procedure and the contracting authority or contracting entity	Ribeiro Tiago
3 rfi_8	Part III: Information Concerning the economic operator	Ribeiro Tiago
4 rfi_9	Part IV: Exclusion grounds	Ribeiro Tiago
5 rfi_10	Part V: Selection Criteria	Ribeiro Tiago
6 rfi_13	Part VI: Concluding statements	Ribeiro Tiago
Total 6		

Completion of Questionnaires

Applicants will be required to complete the 6 RFIs and then to submit their responses for review and validation

1. Qualification Envelope

1.1 A: Grounds relating to criminal convictions - Question Section

Note	Note Details	
1.1.1	(Read Note)	Article 57(1) of Directive 2014/24/EU sets out the following reasons for exclusion
Question	Description	Response
1.1.2	Participation in a criminal organisation?	<input type="checkbox"/>
<small>* Has the economic operator itself or any person who is a member of its administrative, management or supervisory board or has the powers of representation, decision or control therein been the subject of a conviction by final judgement for participation in a criminal organisation, by a conviction rendered at the most five years ago or in which an exclusion period set out directly in the conviction continues to be applicable? (As defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October on the fight against organised crime (OJ L300 11.11.2008, p.42)</small>		
1.1.3	Is the information above in point 1.1.2 available at no cost to the authorities from an EU Member state Database?	(mandatory if replied Yes to 1.1.2. regarding Participation in a criminal organisation) <input type="checkbox"/>
1.1.4	Insert URL/ Reference/Code and Issuer	(mandatory if replied Yes to 1.1.2. and 1.1.3. regarding Participation in a criminal organisation) <input type="text"/> <small>Characters available 2000</small>
1.1.5	Corruption?	<input type="checkbox"/>
<small>* Has the economic operator itself or any person who is a member of its administrative, management or supervisory body or has powers of representation, decision or control therein been the subject of a conviction by final judgement for corruption, by a conviction rendered at the most five years ago or in which an exclusion period in the conviction continues to be applicable? As defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or official of Member States of the European Union, OJ C 195,25.6.1997, p.1, and Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private Sector (OJ L 192, 31.7.2003, p.54). This exclusion ground also includes corruption as defined in the national law of the contracting authority (contracting entity) or the economic operator.</small>		
1.1.6	Is the information above in point 1.1.5 available at no cost to the authorities from an EU Member state Database?	(mandatory if replied Yes to 1.1.5. regarding Corruption) <input type="checkbox"/>

Application Success and Contacts

Upon Validation of all RFIs questionnaires answers and review of support documentation, applicants will receive a notice informing them of the success of their application.

Successful applicants will be classified as Qualified Suppliers. These will be listed publicly in the Arrivabuy landing page. This list will be updated on a monthly basis.

For any queries related with the application to the Arriva plc Bus purchasing Qualification System, please contact:

Alessandro Corrias

Corriasa@arriva.co.uk

+44 (0) 7866176892